
The Deep River Public Library

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<http://deepriverlibrary.ca>

Request for Quotes: Technology Assessment

The mission of the Deep River Public Library is to be the community's living room: a welcoming and safe gathering place for all residents, with resources that ignite a sense of wonder and spark new possibilities for enjoyment, lifelong learning, and meaningful connection.

Computer and internet access are increasingly core library services, and our infrastructure must meet and exceed our community's evolving needs for education, information, and connection. The library's 2023 – 2026 Strategic Plan set goals for building our technology and ensuring accessible library services. We are evaluating our library's technology to ensure that it supports current best practices and future growth.

The Deep River Public Library is seeking quotes for a Technology Assessment. The Assessment will become a core component of our Technology Plan.

The Assessment is to include an evaluation of:

1. Staff and public computer hardware, software, and networks.
2. Security and data recovery practices for staff and public computers.
3. Internet connectivity and WIFI access (public, program room, and staff).
4. Web services, including email and cloud-based file sharing.
5. Public and staff printers.

The Assessment should also include recommendations for:

1. Prioritizing upgrades of our hardware, software, networks, and security practices.
2. Hardware and software for audiovisual presentations and hybrid meetings in the program room and lounge areas.
3. Accessible technology for patrons.
4. Best practices for the library sector, including maker spaces and new technologies.

Quotes should include expected cost, timeline, and a brief overview of vendor experience.

Deadline for quotes: Friday, December 9th at 5pm.

Submit quotes to Naomi Balla-Boudreau to nballa-boudreau@deepriverlibrary.ca

Contact: Naomi Balla-Boudreau at 613-584-4244 or nballa-boudreau@deepriverlibrary.ca with questions or for more information.