

Deep River Public Library Board Meeting Minutes



Date: Thursday, October 19th, 2023 5:15pm

Location: Library Program Room

| Board Members: | | Status: |
|-----------------------|-------------|----------------|
| Jen Bergevin | | Present |
| Steve D'Eon | | Present |
| Jessica Freedman | Chair | Present |
| Kathy Hughes | Council Rep | Present |
| Samantha Johnson | | Apologies |
| Bronwyn Kaiser | Secretary | Present |
| Doug Rodgers | | Present |
| Naomi Balla-Boudreau | CEO | Present |

1. Acceptance of the Agenda

MOTION: To amend the Agenda with Closed Session item to approve previous closed session minutes and address further items as listed on the Closed Session Agenda.

MOVED: Kathy Hughes **SECONDED:** Jen Bergevin **CARRIED**

2. Declaration of Pecuniary Interest

None reported.

3. Presentations:

a. **Sean Patterson, CAO of the Town of Deep River** regarding By-law 35-2023 "A By-law to Establish the Working Conditions and Remuneration for Management & Administration Staff..."

b. **Britt Gillman, Research analyst.**

MOTION: That the presentations be received.

MOVED: Kathy Hughes **SECONDED:** Jessica Freedman **CARRIED**

4. Consent Agenda:

a. Acceptance of the minutes of the September 28th Board Meeting

MOTION: That the Minutes of September 28th, 2023 be accepted as reviewed.

MOVED: Jessica Freedman **SECONDED:** Jen Bergevin **CARRIED**

b. Business Arising from the Minutes: none

c. Correspondence:

i. OLA and FOPL Advocacy Priorities

MOTION: That the correspondence included in the October 19th consent agenda be received.

MOVED: Bronwyn Kaiser **SECONDED:** Jen Bergevin **CARRIED**

- d. Friends of the Library (FOTL) Report: none
- e. Library Report:
 - i. September 2023 Report
- f. Treasurer's Report: September Financial Statements

MOTION: That the reports included in the October 19th consent agenda be received.

MOVED: Jen Bergevin SECONDED: Bronwyn Kaiser CARRIED

5. Old Business:

a. Volunteer appreciation party

The Board discussed the requirement for providing further practical support for the party planning.

b. Program Room Policy

The Board proposed revisions to the proposed Program Room Policy and deferred approval of the Policy until the November Board meeting.

c. 2024 Library Fee Schedule

The Board recommended that the proposed fees should ensure full cleaning cost recovery where applicable.

MOTION: That the proposed 2024 Library Fee Schedule be approved.

MOVED: Jen Bergevin SECONDED: Bronwyn Kaiser CARRIED

6. Closed Session

MOTION: That the Board move to Closed Session for the purposes of Labor Relations/employee negotiations.

MOVED: Kathy Hughes SECONDED: Doug Rodgers CARRIED

The meeting moved to Closed Session at 7:04.

7. Open Session

MOTION: That the Board move to Open Session.

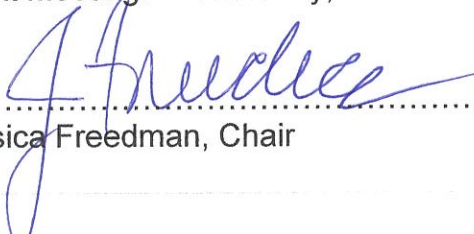
MOVED: Kathy Hughes SECONDED: Bronwyn Kaiser CARRIED

The meeting moved to Open Session at 7:44.

8. Adjournment.

MOTION to adjourn at 7:45. MOVED: Bronwyn Kaiser

Next Meeting: Thursday, November 23rd, 2023 at 5:15pm


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Jessica Freedman, Chair