

# Deep River Public Library Board Meeting Minutes



**Date:** Thursday, September 28<sup>th</sup>, 2023 5:15pm  
**Location:** Library Program Room

<b>Board Members:</b>		<b>Status:</b>
Jen Bergevin		Present
Steve D'Eon		Present
Jessica Freedman	Chair	Present
Kathy Hughes	Council Rep	Present
Samantha Johnson		Present
Bronwyn Kaiser	Secretary	Present
Doug Rodgers		Present
Naomi Balla-Boudreau	CEO	Present

## 1. Acceptance of the Agenda

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**MOTION:** That the Agenda be accepted as proposed.  
**MOVED:** Kathy Hughes      **SECONDED:** Jen Bergevin      **CARRIED**

## 2. Declaration of Pecuniary Interest

None reported.

## 3. Consent Agenda:

- a. Acceptance of the minutes of the June 22<sup>nd</sup> Board Meeting
- b. Business Arising from the Minutes:
  - i. *CAO and Board Chair to present to Town Council on 11 October*
- c. Correspondence: none
- d. Friends of the Library (FOTL) Report
  - i. Thanks to FOTL for additional Library functionality
- e. Library Report:
  - i. June-September 2023 Report
  - ii. Quarterly review of workplan
- f. Treasurer's Report: June – August Financial Statements

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**MOTION:** That the Minutes of June 22<sup>nd</sup>, 2023 be accepted as reviewed.  
**MOVED:** Jessica Freedman      **SECONDED:** Jen Bergevin      **CARRIED**

**MOTION:** That the Reports be received.  
**MOVED:** Jessica Freedman      **SECONDED:** Kathy Hughes      **CARRIED**

## 4. Presentations:

### a. Elaine Bisson, Library Arts Committee

The Board received a presentation from Elaine Bisson regarding the history and activities of the Library Arts Committee.

**5. Old Business:**

**a. Library By-laws**

Further review and approval of the Library By-laws was deferred until feedback has been obtained from the newest Board member, Steve D'Eon.

**b. Volunteer appreciation party update**

The Board was updated on the status of planning for the Volunteer appreciation party; specifically that it will likely take the same format that it has in earlier, pre-pandemic years.

**6. New Business:**

**a. Third party usage of Program Rooms**

Review and approval of Library Program Room Policy was deferred until the October meeting.

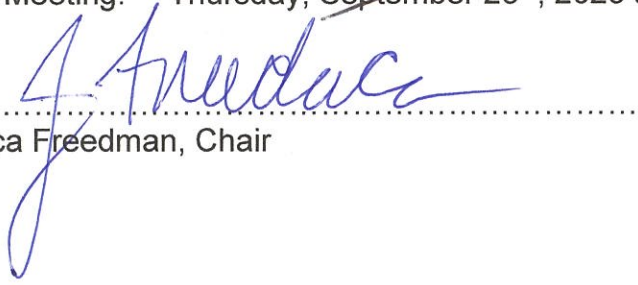
**b. 2024 Library Fee Schedule**

Review and approval of the Library Fee Schedule was deferred until the October meeting.

**7. Adjournment**

MOTION to adjourn at 7:10. MOVED: Jen Bergevin

Next Meeting: Thursday, <sup>October 19<sup>th</sup></sup> ~~September 28<sup>th</sup>~~, 2023 at 5:15pm



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Jessica Freedman, Chair