

Deep River Public Library Board Meeting Minutes



Date: Thursday, February 15th, 2024 5:15pm
Location: Library Program Room

Board Members:		Status:
Jen Bergevin	Vice Chair	Present
Steve D'Eon		Apologies
Jessica Freedman	Chair	Present
Kathy Hughes	Council Rep	Present
Samantha Johnson		Present
Bronwyn Kaiser	Secretary	Present
Doug Rodgers		Present
Naomi Balla-Boudreau	CEO	Present

1. Acceptance of the Agenda

MOTION: To amend the Agenda to include a review of the preliminary budget and accept as amended.

MOVED: Kathy Hughes **SECONDED:** Doug Rodgers **CARRIED**

2. Declaration of Pecuniary Interest

None reported.

3. Presentations

The Board received the presentation by Elizabeth Bond.

4. Consent Agenda:

a. Acceptance of the Minutes of the January 18th, 2024 Board Meeting

MOTION: That the Minutes be accepted as reviewed.

MOVED: Kathy **SECONDED:** Jen Bergevin **CARRIED**

b. Library Report:

i. January 2024 Report

c. Treasurer's Report: December Financial Statements

MOTION: That the reports included in the February 15th consent agenda be received.

MOVED: Bronwyn **SECONDED:** Kathy **CARRIED**

5. Old Business

a. Volunteer party debrief

The Board enjoyed feedback and some lessons learned from the volunteer appreciation party.

b. Community Information Policy (OP-03)

The Board reviewed the proposed policy and agreed in principle to the repeal of the historical "Poster and Notices, Disturbances, Animals Policy" and replacement with the Community Information policy. The Board did propose some changes and clarifications before formal approval.

c. Management Committee membership

The Board confirmed that the Management Committee would constitute Naomi Balla-Boudreau, Jessica Freedman and Doug Rodgers.

6. New Business

a. Accessibility in the Library policy

The Board approved the proposed policy as amended.

MOTION: That the Accessibility in the Library policy be approved as amended.

MOVED: Jessica Freedman SECONDED: Kathy Hughes CARRIED

b. Review of the preliminary budget

The board reviewed the preliminary budget.

7. Closed Session

MOTION: That the Board move to Closed Session for the purposes of Labor Relations/employee negotiations.

MOVED: Kathy Hughes SECONDED: Bronwyn Kaiser CARRIED

The meeting moved to Closed Session at 6:45 pm.

8. Open Session

MOTION: That the Board move to Open Session.

MOVED: Jen Bergevin SECONDED: Samantha Johnson CARRIED

The meeting moved to Open Session at 7:13 pm.

9. Adjournment.

MOTION to adjourn at 7:15 pm. MOVED: Doug Rodgers

Next Meeting: Thursday, March 21st, 2023 at 5:15pm

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Jessica Freedman, Chair