

Deep River Public Library

Board Meeting Minutes - Special Meeting



Date: Monday, June 3, 2024 5:15pm
Location: Library Lounge Area

Board Members:		Status:
Jen Bergevin		Present
Steve D'Eon		Present
Jessica Freedman	Chair	Present
Kathy Hughes	Council Rep	Present
Samantha Johnson		Apologies
Bronwyn Kaiser	Secretary	Apologies
Doug Rodgers		Present
Naomi Balla-Boudreau	CEO	Present

Guest:
Elaine Taylor Director of Finance and Treasurer, Town of Deep River

1. Acceptance of the Agenda

MOTION: To accept the Agenda as amended.
MOVED: Kathy Hughes SECONDED: Doug Rodgers CARRIED

2. Declaration of Pecuniary Interest

None reported.

3. 2022 Audited Financial Statements:

Elaine Taylor reviewed the draft audited statements with Board members, highlighting a change in the reporting of our Endowment Fund, amortization, and that the library was 1% under-budget but due to increased revenue has a surplus of \$20,851.

MOTION: To approve the 2022 Audited Financial Statements as presented.
MOVED: Kathy Hughes SECONDED: Doug Rodgers CARRIED

4. Representation Letter

MOTION: That the Library CEO/Treasurer sign the representation letter to BakerTilly dated June 3, 2024 on behalf of the Library Board.
MOVED: Kathy Hughes SECONDED: Jen Bergevin CARRIED

5. Adjournment.

MOTION to adjourn. MOVED: Jessica Freedman

Next Meeting: Thursday, June 20th at 5:15pm


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Jessica Freedman, Chair