

Deep River Public Library Board Meeting Minutes



Date: Thursday, June 19th, 2025 5:15pm
Location: Library Program Room

Board Members:		Status:
Jessica Freedman	Chair	Present
Jen Bergevin	Vice Chair	Present
Steve D'Eon		Present
Kathy Hughes	Council Rep	Present
Samantha Johnson		Regrets
Bronwyn Kaiser	Secretary	Present
Doug Rodgers		Present
Naomi Balla-Boudreau	CEO	Present

1. Acceptance of the Agenda

MOTION: That the Agenda be approved as presented.

Moved: Kathy Hughes

SECONDED: Doug Rodgers

CARRIED

2. Declaration of Pecuniary Interest

None reported.

3. Presentations

None at this time.

4. Consent Agenda:

a. Acceptance of the Minutes

MOTION: To accept the Minutes of the April 17th and May 15th Board meetings as reviewed.

Moved: Jen Bergevin

SECONDED: Kathy Hughes

CARRIED

b. Correspondence

MOTION: To receive the correspondence items included in the June 19th consent agenda.

Moved: Jen Bergevin

SECONDED: Kathy Hughes

CARRIED

c. Library Report:

i. May, 2025

ii. Workplan Quarterly Review

d. Treasurer's Report

i. May Financial Statements

MOTION: To receive the reports included in the June 19th consent agenda.

Moved: Doug Rodgers

SECONDED: Jen Bergevin

CARRIED

5. New Business

a. HR-02 Employee Service Recognition Policy

The Board reviewed the Policy and proposed several amendments or points of clarification.

b. OP-16 3D Printer Guidelines

The Board reviewed and approved the Guidelines with minor edits.

MOTION: To approve the 3D Printer Guidelines as amended

MOVED: Doug Rodgers

SECONDED: Steve D'Eon

CARRIED

c. Strategic Plan Review

The Board reviewed the current Strategic Plan and proposed that this should be updated. A proposed timetable allowing delivery of a draft plan early in 2026 was discussed.

MOTION: That the next Strategic Plan, updated from the present Plan, should be developed.

MOVED: Doug Rodgers

SECONDED: Kathy Hughes

CARRIED

6. Adjournment.

MOTION to adjourn at 7:06 pm.
Freedman.

MOVED: Jen Bergevin

Next Meeting: Thursday, September 18th, 2025 at 5:15pm

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Jessica Freedman, Chair